



2024 Election Instructions Nomination Form: Precinct Representative

Thank you for your interest in serving as a precinct representative on the Charlestown Neighborhood Council! We hope that the council members and the community will have an opportunity to get to know you during the election process. If you are considering submitting nomination papers, please send an email to cnc02129election@gmail.com letting us know so that we can provide any updates or notice of events.

All eight (8) of the CNC's precinct seats are subject to this election. To participate in the **November 16, 2024** election, your completed nomination papers must be hand-delivered or postmarked (instructions below) by November 2, 2024. Please reach out to the Election Committee co-chairs Tom Cunha, Crystal Galvin, and Johanna Hynes with any election questions or contact any council member to learn more about our work.

About the CNC: The Charlestown Neighborhood Council was created to facilitate communication between our neighborhood and the government of the city of Boston about issues related to the quality of life in Charlestown and the well-being of our neighbors. The council provides a structured way for Charlestown residents to participate in municipal decisions that impact our neighborhood such as land use, development, zoning, and service delivery. Beyond that simple mandate, we additionally work to foster a sense of community and provide a welcoming forum for neighbors of every background to come together to share ideas.

The council, composed of 23 equal members, holds 10 general monthly meetings per year and is the decision-making body for all recommendations, proposals, or other issues communicated by the Charlestown Neighborhood Council to the city of Boston or any other party. The council does the bulk of its work through committee meetings which can be scheduled by committee chairs on an as-needed basis to address issues of immediate importance or that require long-term fact-gathering, monitoring, or community involvement. Committee chairs report their committee's findings, recommendations, and proposals to the council at the monthly general meetings and the council votes to approve the proposed action or some alternate action. The council does not hold funds and does not have a regular source of funding or revenue.

Learn more on our webpage: cnc02129.org.

Representative Requirements: The duties of the representatives include regular attendance at monthly general meetings and meaningful participation in committee work as committee chairs and committee members. **Precinct representatives are expected to be accessible to their constituents and represent the overarching concerns of the neighborhood, as well as promote what is beneficial for Charlestown as a whole.**

Instructions – Precinct Candidates

The Charlestown Neighborhood Council relies on the service and dedication of its members to achieve its goals and support its initiatives – everything that the council produces or accomplishes is the work of the council members themselves. There is no support staff. Representatives are not employees of the CNC or the city of Boston, and they do not receive a salary or stipend for their service.

Precinct Election: The CNC is made up of twenty-three (23) representatives of which eight (8) are precinct representatives. All eight (8) of the precinct seats are up for election in November 2024 for a three-year term from January 1, 2025 – December 31, 2027. It is anticipated that the representatives elected in November 2024 will be seated at the Annual Meeting on January 7, 2025.

All representatives hold their office subject to the terms of the CNC’s bylaws as most recently amended. Election to the CNC does not guarantee that a representative will be eligible to, or will be allowed to, remain in office for the full term.

Qualifications: A candidate for precinct representative must:

- be a Charlestown resident over the age of 18 years old;
- complete the information requested on the certification form, including certifying that the candidate has never had a felony conviction or guilty plea;
- gather at least 25 valid signatures from people who are 18 years old or older as of the date they sign the nomination papers and who have a valid residential address in Charlestown;
- return the nomination papers by the deadline.

Return Deadline: The original copy of your completed, signed nomination papers (copy of the completed, signed certification form plus the original resident signatures pages) must be postmarked or hand delivered by November 2, 2024. No need to wait until then – submit your papers early if completed!

- By Mail: Address an envelope containing the original nomination papers to Charlestown Neighborhood Council, Precinct Election, c/o Tom Cunha. Only nomination papers postmarked on or before November 2, 2024 will be considered. You may ask the postal workers in the Charlestown Post Office to place the envelope in the PO Box.
- By Hand Delivery: Candidates may contact the Election Co-chairs Tom Cunha, Crystal Galvin, or Johanna Hynes by email to request a time to make a hand delivery of the original nomination papers. Send to CNC02129election@gmail.com and CNC02129@gmail.com on the email.

Election: A member of the Election Committee will contact candidates shortly after the return deadline to provide election information for the precinct election. Once candidates have been notified, the CNC will post their profile on the website. For the profile, candidates will be asked to send us a headshot, some information (profession, employer, linked-in, etc.), and

brief answers to a set of questions (same for all candidates) to help residents make their selections. These profiles will be posted on the CNC website from November 2, 2024, through election day.

November 7, 2024, Thursday: Voting location and hours, and a list of candidates will be published in the Charlestown Patriot Bridge.

November 16, 2024, Saturday: Election Day. The election will be held in person, from 10:00 a.m. to 2 p.m. at a location to be announced. Each resident must cast their vote, in person. No proxy votes will be accepted.

Candidates may campaign outside the polling location on election day. When voting concludes, the Election Committee (and other CNC members if needed) will count the votes. Each candidate may have one person (not a candidate) present to observe the vote count for the Precinct election. The Election Committee reserves the right to remove any observer who is disruptive or abusive during the counting process. A member of the Election Committee will contact the candidates with the election results.

January 7, 2025, Tuesday: The council will hold its Annual Meeting from 7-9 p.m. at the Knights of Columbus, 545 Medford St., Charlestown MA 02129. The newly elected representatives will be seated on the council.



2024 Election
Nomination Form: Precinct Representative
Candidate Certification

Candidate Name: _____.

I am submitting nomination papers to run in the Charlestown Neighborhood Council's 2024 Election as a candidate for precinct representative.

I certify that each of the following are true:

- I am over the age of eighteen.
- I am currently a resident of Charlestown and will be a resident of Charlestown as of the date of the Special Election.
- My current residential address is _____.
- I requested the signature of each person listed on the attached sheets of resident signatures, personally witnessed their signatures, and believe those signatures to be valid.
- I have never been convicted of any felony, or pled guilty or nolo contendere to felony charges, or been placed on pretrial diversion or any form of parole or probation, including probation before judgment, based on felony charges. This includes any guilty plea continued without finding that has existed, even if it was later closed, vacated, or expunged from my record after fulfilling some requirement of the court.

I understand and agree that:

- This election is for the three (3) year 2024-2026 precinct representative class. The term will run from January 1, 2025 until December 31, 2027. It is anticipated that the elected precinct representatives will be seated at the 2024 Annual Meeting scheduled to take place on January 7, 2025.
- All representatives hold their office subject to the terms of the CNC's bylaws, as most recently amended. Election as a CNC representative does not guarantee that a representative will, will be eligible to, or will be allowed to, be seated at the Annual Meeting or remain in office for the full term.
- Any statement on this form which the council finds to be false will be a sufficient basis for removal from the CNC.

Signature: _____

Phone: _____

Print name: _____

Email: _____



**2024 Election
Nomination Form: Precinct Representative**

Candidate Name: _____

Address: _____

Phone: _____

Email: _____

To secure a place on the ballot for the precinct election, the candidate is required to collect a **minimum of 25 signatures** of support, in-person, from individuals who are at least 18 years old and who live in Charlestown. No digital signatures will be accepted.

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**2024 Election
Nomination Form: Precinct Representative**

Candidate Name: _____

#	Signature:	Address:	Print Name:
18			
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24			
25			
	Extra Signatures:		
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To sign, you must be at least 18 years of age and a Charlestown resident!